

Specific Issue	Risk			LAXEY SCHOOL YEAR 6 LEAVERS' ASSEMBLY - 20.7.2021 Actions including messages to mitigate the risk during an event where guests and visitors will be present	Residual			Who	Notes
	L	S	R		L	S	R		
Stage 1 - General Hygiene									
	5	4	20	Consistent general reminders for general hygiene 'Hands, Face, Space and Fresh air'	4	3	12	Staff	
	5	4	20	Effective handwashing facilities and soap available in all areas in the school building. Hand sanitizer available.	4	3	12	Staff	
	5	4	20	Increased handwashing throughout the day	4	3	12	Staff and Pupils	
	5	4	20	Increased ventilation in all rooms	4	3	12	Staff	
	5	4	20	Visitors encouraged not to use the building - sign in if they must (e.g. for toilet)	4	3	12	Staff	
	5	4	20	Children to wash hands on arrival from home and before they leave	4	3	12	Staff and Pupils	
	5	4	20	Hand sanitisers at various points throughout the school for adults and children	4	3	12	Staff	
	5	4	20	No shared equipment where possible - any equipment used to be cleaned after use	4	3	12	Staff and Pupils	
Stage 2 - Mitigation (Level 1)									
	5	4	20	Consistent general reminders for general hygiene 'Hands, Face, Space and Fresh air'	4	3	12	Staff	
Where an increased risk is present in the community	5	4	20	Effective handwashing facilities and soap available in all areas in the school building. Hand sanitizer available.	4	3	12	Staff	
	5	4	20	Increased handwashing throughout the day	4	3	12	Staff and Pupils	
	5	4	20	Increased ventilation in all rooms where possible	4	3	12	Staff	
	5	4	20	The number of staff members in an indoor communal area at any one time to be kept to a minimum	4	3	12	Staff	
	5	4	20	Staff and Pupils able to wear face coverings if they wish - school to have availability of PPE (face coverings etc)	4	3	12	Staff and Pupils	
	5	4	20	No shared equipment where possible - any equipment used to be cleaned after use	4	3	12	Staff and Pupils	
	5	4	20	Indoor activities (music, sports etc) to be kept to small groups, increased ventilation in room or held outside where possible	4	3	12	Staff	
	5	4	20	Classes and year groups not to be mixed indoors where possible - contact / movement trackers maintained.	4	3	12	Staff and Pupils	
	5	4	20	Eat outside (for lunch) wherever possible.	4	3	12	Staff and Pupils	
	5	4	20	All surfaces to be wiped down after lunch	4	3	12	Staff	
	5	4	20	Hold the Y6 leavers assembly outside. Promotes ventilation and reduces visitors into the building.	4	3	12	Staff and visitors	
	5	4	20	Face masks available for any visitors who wish to wear one.	4	3	12	Staff	
	5	2	10	WEATHER: Sunshine and hot temperature. Remind parents via usual communication channels (Facebook / Twitter) to wear sunhats, sunscreen etc. Advertise the outdoor assembly on the official website homepage. Reduce the amount of exposure to the sun and temp during the day for pupils (e.g. indoor morning play and lunchtime (in separate classrooms for C19 mitigations) so that attendance at the assembly will only amount to a reasonable length of time outdoors on a hot day and less than would be the case on a normal day without a Leavers' Assembly. Children to wear sunhats and bring their water bottles with them to the assembly so that they can stay hydrated throughout.	5	2	10	Staff, pupils and visitors	
Stage 3 - Mitigation (Level 2)									
	5	4	20	All of the above followed within Stage 2 - Mitigation (Level 1)	4	3	12	Staff and Pupils	
Direct case - Public Health/other advice for restrictions	5	4	20	Limiting interaction with other schools for one week and review, following confirmation of a positive PCR test and once confirmed with DESC	4	3	12	Staff	
	5	4	20	Additional cleaning within 72hrs of contact in school	4	3	12	Staff	
	5	4	20	Self-isolation from school for those advised by the Contact Tracing Team	4	3	12	Staff and Pupils	

Date of this risk assessment: **19.7.21**
Headteacher's signature: *MAS*
Date of review of this risk assessment: **20.7.21**

Risk Classification
Likelihood (L): Low = 1; Low/Medium = 2; Medium = 3; Medium High = 4; High = 5
Severity (S): Low = 1; Low/Medium = 2; Medium = 3; Medium High = 4; High = 5
Risk Rating (LxS): Low = 1 - 2; Low Minor = 3 - 4; Medium Moderate = 5 - 10; High Major = 12 - 16; High Severe = 20 - 25