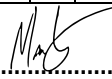


Specific Issue	Risk			Actions including messages to mitigate the risk during Laxey School Christmas Fair (6.12.21)	Residual			Who	Notes
	L	S	R		L	S	R		
Mitigation against community spread (General)									
Where an increased risk is present in the community (e.g. unknown impact / threat of Omicron variant)	5	4	20	Consistent general reminders for general hygiene 'Hands, Face, Space and Fresh air'	4	3	12	Staff	IOM Government produced signage on display
	5	4	20	Effective handwashing facilities and soap available in all areas	4	3	12	Staff	Hand sanitizer station fixed at entrance point to the fair
	5	4	20	Increased hand sanitizing opportunities	4	3	12	Staff, pupils, visitors	Hand sanitizer bottles positioned on each stall / table at the fair
	5	4	20	Increased ventilation	4	3	12	Staff	Fair taking place OUTSIDE - will postpone / cancel for inclement weather (decision by 12 noon).
	5	4	20	Communications displayed across school in all areas	4	3	12	Staff	IOM Government produced signage on display
	5	4	20	Children to wash hands on arrival from home and before they leave	4	3	12	Staff and pupils	Children will wash hands before the end of the school day (i.e immediately prior to the opening of the event.)
	5	4	20	Face-coverings available for all adults, including staff and parents	4	3	12	Staff, visitors	Disposable face masks in stock. Will be visible and widely available at the school fair, including at the entrance point.
	5	4	20	No shared equipment where possible - any equipment used to be cleaned after use	4	3	12	Staff	Classes have their own equipment.
Mitigation (specific for Fair)	5	4	20	Increased messaging around expectations for face coverings	4	3	12	Staff	School will message expectations via website and social media prior to event, and through signage at event.
	5	4	20	Increased cleaning of high volume touch points during the event	4	3	12	Staff	School caretaker to wipe down door handles, touch points and surfaces every 15 minutes during the event.
	5	4	20	Consistent general reminders for general hygiene 'Hands, Face, Space and Fresh air'	4	3	12	Staff	As above.
	5	4	20	Limit time that gatherings of people can form	4	3	12	Staff, visitors	Reduce duration of event to finish at 5pm rather than 6pm. Reduce queues by selling one token for use at all stalls.
	5	4	20	Reduce close-contact activities	4	3	12	Staff, Pupils, visitors	No face-painting, no hair styling. Santa will do a general walkaround rather than meet and greets in a grotto.
	5	4	20	Increased ventilation in all rooms where possible	4	3	12	Staff	As above + messaging in advance to advise people to wrap-up due to outdoors location possible temp drop.
	5	4	20	The number of people in a communal area at any one time to be kept to a minimum	4	3	12	Staff	Signage around the hall encouraging people to "space" rather than congregate (e.g when raffle is drawn etc.)
	5	4	20	Attendees, including staff, encouraged to complete LFT prior to event	4	3	12	All attendees	Comms via website and social media to encourage parents to complete an LFT and await a neg result before coming to the event.
	5	4	20	Any equipment used to be cleaned after use	4	3	12	Staff	Equipment and school hall cleaned as soon as event ends (straight away).
	5	4	20	High risk staff members / staff members with medical vulnerabilities are not expected to attend	4	3	12	Staff	Option to withdraw from attendance is given.
	5	4	20	Limit number of people attending the event.	4	3	12	Visitors	Messaging prior to fair to encourage families to bring a max. two adults per child rather than the whole family.

Date of this risk assessment: 01.12.21

Headteacher's signature: 

Date of review of this risk assessment:/...../.....

Risk Classification

Likelihood (L): Low = 1; Low/Medium = 2; Medium = 3; Medium High = 4; High = 5

Severity (S): Low = 1; Low/Medium = 2; Medium = 3; Medium High = 4; High = 5

Risk Rating (LxS): Low = 1 - 2; Low Minor = 3 - 4; Medium Moderate = 5 - 10; High Major = 12 - 16; High Severe = 20 - 25